MINUTES

Call to Order: Chair LaChapelle called the meeting to order at 5:15p.m.

Present: Kevin LaChapelle, Jeanie Forrester, Nate Buffington, Tom Damon, Pat Consentino, Gary Goudreau and Chuck Drew. Eric Pyra and Ken Dame absent.

Presentation Strategy & Community Outreach:
The Committee reviewed Kevin’s power point presentation, slide by slide, determining the best information, terminology/language, and what to provide to the Budget Committee regarding costs.

Gary Goudreau noted the need to explain Valued Engineering - assisting with the needs versus wants, and the cost savings accomplished through that process. He directed the Committee’s attention to the latest colored rendering of the building, showing the proposed front, back, side landscaping, and parking etc.

The Committee continued reviewing the slides focusing on the numbers and how best to explain what it will cost to build the building. A suggestion was made to ask the Finance Director to compile a sheet with Owner costs, other financing costs, financing estimates, tax impact and EMPG Grant items with their costs.

The Committee talked about the plan for Town Meeting concerning the timing of the presentation.

Community Outreach ideas/discussion will talk place at the next meeting.

A suggestion was made to have the slide show available for the website.

Approval of Minutes:
After the Committee reviewed the minutes of November 25, 2019, Chuck Drew moved, seconded by Pat Consentino to approve the minutes as submitted. No discussion. All in favor. Motion carried.

There was a question of the 3-D presentation and whether it should/could be available for Town Meeting. More discussion will be had at the next meeting.
After the Committee reviewed the minutes of December 9, 2019, Pat Consentino moved, seconded by Tom Damon to approve the minutes as submitted. No discussion. All in favor. Motion carried.

Adjournment:
A motion was made and seconded to adjourn. All in favor. Motion carried.

Next Meeting:
Monday, January 20, 2020, at 5:00 p.m.