Call to Order: Chair LaChapelle called the meeting to order at 5:10 p.m.

Present: Ken Dame, Pat Consentino, Chuck Drew, Tom Damon, Tim Pearson; Jeanie Forrester, Gary Goudreau, Nate Buffington and Capt. Martin. Eric Pyra arrived later.

Owner Decisions: FFE, dispatch, repeater on Belknap Tower:
After a lengthy discussion on the aging Repeater, the number of dispatch consoles, the need for a tower (whether it be an 80 foot or 120 foot tower), the current antenna set up and where the location of the tower is housed, it was the consensus of the Committee to have Allcom and/or Chief Sitar come in (invite the Board of Selectmen) for better explanation(s) and justifications for the Radio/Communications package for the police building. Actual numbers still to be obtained.

Access Control/Intrusion Detection:
Tim Pearson referenced Mango's proposal and diagrams for the Access Control and Intrusion Detection plan explaining each entryway and how they are accessed. There was discussion of the building being a twenty-first century, modern day secured, safe facility. Tim will double check with Mango to see if they can modify any costs.

Cameras:
Tim talked about the location(s) of the various cameras including some with audio which can be monitored based on permissions and available in dispatch. He noted they would be bringing the current nine cameras and NVR (Network Video Recorder) equipment to the new building to augment the additional equipment. Tim explained how the plan is to take the exterior cameras, roughly ½ of the cameras, out of the initial budget and as they provide security for the EOC, they qualify as part of the Emergency Management Performance Grant (EMPG), which is part of $125,000 grant the Town will be eligible for certain items.

Furnishings:
Capt. Martin reviewed his spreadsheet noting the necessary furnishings and fixtures, e.g., desks, chairs, filing cabinets, window shades, tables, etc. He mentioned they plan to recycle as much as possible. Gary Goudreau noted the soap dispensers, bathroom mirror, towel holders were included in the scope of his work.

Tim reviewed the Owner responsible figures with an original figure of $4.8 million, when septic discussion was completed, the number was reduced to $4.1 million. However, Tim went over a high level list of the Owner items, including the following: access controls, surveillance,
intrusion detection, call box, dispatch center system, radio tower and repeater, furniture fixtures and equipment, Tilton Northfield Aqueduct Co Capital repayment, utility connections, architectural and engineering construction administration costs, special inspections, soils compaction, concrete and pavement testing, EOC audio / visual equipment, owner’s contingency, bond counsel costs. When those are factored in, it brings the bottom line after donations approaching $4.7 million.

Further discussion of where to cut costs, possibly using surplus from White's Farm, and mostly the need to be prepared for the upcoming public hearings and Town meeting. The committee briefly discussed their presentation strategy, the impact to the taxpayer and the importance of necessary critical infrastructure.

**Adjournment:**
At 7:30 p.m. with nothing further, a motion was made and seconded to adjourn.

**Next Meeting:**
Monday, December 2, 2019 at 5:00 p.m.