Town of Tilton
Police Building Study Committee Meeting
September 16, 2019
Tilton Town Hall

MINUTES

Present: Chair, Kevin LaChapelle and Capt. Ryan Martin, Det. Sgt. Nate Buffington, Selectman Pat Consentino, Ken Dame, Tom Damon, Chuck Drew, Eric Pyra, Jason Wright, Tim Pearson; Architect, Gary Goudreau, Brian Gehris, Project Manager with Milestone Engineering.

Guests: John Chase, Superintendent of TN Aqueduct, Scott Davis, Water District Commissioner

Call to Order:
Chair LaChapelle called the meeting to order at 5:00 p.m.

Review of Minutes:
After the committee reviewed the minutes of September 9, 2019 making two minor changes, Eric Pyra moved, seconded by Tom Damon, to accept the minutes as corrected. All in favor. Motion carried.

Water Discussion:
John Chase, Superintendent of the TN Water Aqueduct Company and Scott Davis, Commissioner with the Water District were present to discuss the water hook up process. There was discussion of using a 3” pipe for the domestic hook up and a 6” pipe for the sprinkler/fire suppression system. Gary Goudreau will pass along this information to his engineers to substantiate the size of the 3” pipe. Mr. Chase noted a 2” pipe should be sufficient. There was discussion of the location of the tie in - near the end of the JJIll area - and the location of the fire hydrants. There was a question of irrigation for the ball field which would be a separate service and could be used from the well.

Mr. Chase noted the review from his engineers (Santec) should only take a week or so; and their fee would be approximately $2 or 3K. There was discussion of the tie-in fees, fixed costs and estimated costs which are dependent upon the time of construction. Commissioner Davis mentioned the Water Company is currently going through a rate study and could not give an accurate quote at this time. There was a question of offering a discount to the Municipality. Commissioner Davis will bring the request back to the other Commissioners. The Town will need the numbers before the end of the year.

Further discussion of the size of the pipes and meters. Gary will follow up with his engineers.
Plan Discussion:
Gary confirmed they were on target with the design. Brian confirmed everything is set on their end. Tim Pearson talked about door frames & strikes. Gary mentioned Mortise vs Cylindrical; Cylindrical will be less expensive, Mortise will last longer. Tim reported he had met with the PD to map out all the camera locations and the access controls. He reported they met with Mango to discuss them being the sole source for the surveillance system, access control, and fire panel.

Brian mentioned that Mango works for his electrician, therefore; his electrician would own the fire alarm system, only. He wanted to make sure it wasn't part in his scope and part in our scope. Tim said we would be contracting with them directly (owners responsibility), although it would need to be included in the fire alarm specs. Brian mentioned the final inspection and certificate of occupancy are contingent upon the fire alarm working.

There was further discussion of the Town using Mango for the surveillance/security and IT services and being under Milestone's purview for the fire alarm system; in the end, providing a service contract with the Town.

Discussion of light poles being included on the site plan, Tim will provide. Discussion of the need for surveillance cameras being located in various positions. Tim voiced a concern about the location of the entrance(s) and signage. Discussion of the importance of a separate entrance for staff - with significant signage, and/or possibly a small gate.

Gary asked for more detailed conversation with Tim, Ryan and Nate to discuss conduits so he can inform his electrical engineer. He talked about cylindrical locks being lower in price, however; will require more maintenance. Discussion of obtaining costs for the different lock sets (middle of the road Mortis hardware) for the committees review. Suggestion to have conversation with Mango for their necessary requirements. Continued conversation of doors and locks.

After further clarification, it was recommended because of the fire code sign off issue, Mango would be the preferred vendor to perform the installation of the fire alarm system (put a note in spec) and all electricians would go through Mango for the pricing. This committee deferred this vote to the Selectmen. Gary recommends he and PD meet to discuss all exterior signs.

Kevin raised the issue of starting a separate fund raising subcommittee for sponsorships and/or buying a brick program. There was discussion of having a separate committee for sponsoring the restoration of the football field, e.g. contacting Tanger or some other entity. Kevin suggested inviting the Parks Commissioners to their next meeting to ensure transparency of anything to do with the field. Further discussion of controlling aesthetics and parameters of what needs to be sponsored and how to recognize the sponsors.
Kevin recommends this idea be brought to the Selectmen through Jeanie and Tim to come up with the criteria...anyway to offset the project through sponsorship(s).
Discussion returned to the Parks/field, obtaining donations and/or sponsorships and developing a partnership with the Parks Commission.

Discussion of next meeting - confirmed Monday, September 23rd and have the Parks Commission come in on the October 7th. No meeting on the 30th.

Radios and antennas: Tim reported the PD was waiting to hear from vendors.

With nothing further, Eric Pyra moved, seconded by Kevin LaChapelle to adjourn at 6:45pm. All in favor. Motion carried.