Meeting Minutes
July 28, 2014

Members Present: Bob Hardy, Peter Fogg, Marina Sumner, Bill Lawrence, & Katherine Dawson

Visitors:

Call to Order 6:10 PM:

The Commissioners discussed the two camera quotes they have received, one from Mango & one from Pro Technologies. The other two companies that were called, Winnisquam Security who did not return Bob's phone calls & Total Security who did not send the estimate they promised Katherine, they will not be contacted again, which leaves just the Mango & Pro Tech estimates to choose from. Tim joined the meeting to review the camera proposals. It was decided to go with Mango's bid; besides being the least money and they are already familiar with our system and he demonstrated the product and his proposed DVR will accommodate both digital and android cameras and it will easily accommodate future expansion, his bid is $288.70 less than PRO TECH’S. Bill made a motion to hire Mango to repair our camera system and take the money from our budget. Marina gave a second. All were in favor. Mango's bid for a new DVR $2495.00 & Pro Tech's bid for a new digital DVR $2588.70 plus an extra $195.00 to adjust the cameras, there was no extra charge from Mango to adjust cameras.

Bob went over the bills, the first from the Sewer Commission for $35 for Riverfront Park. Marina made a motion to pay. Bill second. All were in favor. Two invoices for janitorial supplies one for toilet paper & one for paper hand towels. There was also a bill for a new dispenser but we may have one from the first time we were being serviced by Hillyard we can exchange. Katherine made a motion to pay for supplies but not the dispenser, we may have one in the maintenance room to replace it. The back flow bill from New England Back-flow, Inc was questioned, who required the test, why and how often. Motion to pay Total Grounds for $2040.83 made by Bill and second by Marina. All were in favor.

The Commissioners reviewed the reservation requests for Riverfront Park. Katherine did the wedding, the LaCrosse event was canceled due to lack of participants, and the Mudcats used the ball-field this past weekend. The expenditure report was reviewed. Questions about the RFP electric bill and the electric bill for 132 arose. It is difficult to determine when the bills were received and when they were actually due by the dates in the report which reflects the date they were paid. Katherine will ask Tim to scan and email the electric bills to the Commissioners each month for their review.

Discussion ensued about the sign. Katherine will go to Franklin Public Library and measure the sign they have and then get estimates. She will email pictures of the sign she viewed in Moultonborough which was made by Pauquette Signs. It is similar to what the Commissioners are looking for; held between two posts, has clear Lexan locking covers over the reader board, uses 4” letters and has a heading on the trim above the reader board. Bob will contact Kelley Signs to have her adjust her estimate to the same specifications detailed above including a 3’ x 4’ reader board using 4” letters.

Discussed the fireworks for the Christmas Parade. Northfield did not pay back the deposit after last years Christmas event claiming there was debris left behind. Bill will talk to Bob Depoutot about continuing producing and displaying the fireworks at our Christmas event indicating that we will accommodate him so he won’t have to worry about a deposit. His firework displays are excellent and are less expensive than others so the Commissioners would like him to continue working with them. Bill will tour the Riverfront Park with Bob Depoutot to find a location in Tilton to launch the fire work display from to avoid future problems with Northfield.

The Commissioners will meet at their regular schedule date, the second Monday in August.

Adjourned at 8:00pm