Members present: Chuck Mitchell, Chair, Helen Hanks, Paul Rushlow, Bob Hardy, Ben Wadleigh, Kathi Mitchell and Jon Scanlon.

Also present: Rick Silverberg, Iris Ianno and Ken Norton.

Minutes: Bob Hardy moved, seconded by Paul Rushlow to accept the minutes of January 18, 2016. Motion passed.

Salmon Run/Trail opening: Rick Silverberg suggested that invitations should be sent to the funding sources for the trail and the EPA cleanup and all groups involved such as the Boards of Selectmen and Administrators of Tilton and Northfield, LRPC, EPA, DES, Credere, Senator Shaheen, Counselor Kenney, Jeanne Forrester. Chuck Mitchell added the Belknap County Master Gardeners and the T-N Water Co. to the list. Joyce Fulweiler has also provided a list of invitees to reference.

As for activities, it was decided that it will simply be a ribbon cutting with thank yous by Rick and Joyce Fulweiler. Rick emphasized that it is important to praise the collaborative efforts of many different groups such as the Conservation Commission, the Selectboards, WRTA, etc.

Items agreed upon:

- A sheet cake and bottled water will be provided (plates, forks, napkins and trash can needed)
- Rick will provide a display board for “before” photos
- Rick will have the trail map and plexiglass on the kiosk installed before the event
- PA system from the Police Department
- Police assistance with directing traffic
- Rick will bring a small tent, but the event will be rain or shine.
- Chuck will contact the Echo, Concord Monitor and Laconia Sun for publicity
- Parking may be needed at Cumberlands and Dr. Mishcon’s office

Bob Hardy suggested asking the County Forester to lead a walk on the trail to identify trees. Chuck Mitchell was of the opinion that this event is really just a ribbon cutting.
It was agreed that there should be a map and brochure of Buffalo Park on the back side of the kiosk as well as before and after photos of Salmon Run and a history of the properties. Chuck Mitchell explained to the WRTA members that the Commission hesitates to merge the two properties until there is an agreement that both properties will be used as conservation properties with similar restrictions that are included in the original property purchased from the state. Rick Silverberg commented that the easements needed for a future pedestrian bridge should remain on both properties.

**Checklist for presenting projects:** Members reviewed the latest version and made further revisions. Bob Hardy moved, seconded by Ben Wadleigh to approve the checklist with the newest revisions made. Motion passed.

**Milfoil Fund application:** After minor revisions were suggested, Paul Rushlow moved, seconded by Ben Wadleigh to approve the application form with the edits. Motion passed. Jon Scanlon suggested having a press release relative to the Milfoil Fund and the application process.

**Tree City USA:** As Bob Hardy stated that the Parks Commission is applying for the Tree City certification, the Commission will not pursue this issue.

**Correspondence:**

1. Saving Special Places notice
2. NH Fish & Game – Barry Camp brochure
3. NHDES – Wetlands permit for fish ladder at Clement Dam
4. LRPC invoice – Bob Hardy moved, seconded by Helen Hanks to pay $14.00 for NHRSA CD. Motion passed.

**Other:**

Bob Hardy moved, seconded by Ben Wadleigh to re-appoint Jon Scanlon and Jim Cropsey for another 3 year term. Motion passed.

Helen Hanks moved, seconded by Ben Wadleigh to fund $300.00 for Jon Scanlon to attend a pollution prevention class at DES. Motion passed.

An easement walking schedule will be discussed at the next meeting.

Meeting adjourned at 8:15 pm.

Respectfully submitted,

Eliza Conde, Secretary