Members present: Sukie Clark, Ben Wadleigh, Jim Cropsey, Jon Scanlon, Paul Rushlow and Bob Hardy.

WRSD: Matt Moore presented new plans for drainage work at WRMS which will connect to a newly discovered existing drainage pipe and thereby avoid any disturbance of the wetlands. The plan calls for a new 12” line to tie into the existing roof drain. The ditch will need to be cleaned to assure drainage. Because there is not much of a slope involved the plan calls for SDR sewer and drain pipe which has a smooth interior and help with drainage. A new basin with sump will be installed along with 2 existing basins. Upon questioning, Mr. Moore agreed to include a note on the plan to require annual maintenance of the basins to assure proper drainage.

Bob Hardy asked if any calculations have been made to determine if the existing drainage can handle the additional water. Mr. Moore believes that the swale will fill up first and allow sufficient time for the initial roof run off to drain first.

Addressing the issue of the drainage and sewer pipes crossing the access road in the same location, the plan calls for creating a structure for both pipes to go through. In order to raise the level of the 36” pipe in that location, the road will be raised 18”. A plunge pool will be created on the south side of the access road which will drain into the wetlands, but there will be no excavation in the wetlands.

There is a new culvert under the access road near the entrance from Deer Street which also does not impact the wetlands.

After discussion and review of the plan, Sukie Clark moved, seconded by Ben Wadleigh to accept the plans as submitted May 21, 2012 with the addition of a maintenance plan schedule for the basins and the inclusion of additional silt fencing on the outlet side of the new culvert near Deer Street. Motion passed. A letter will be sent to Dori Wiggin at DES with this information.

Bob Hardy commented that there are no calculations for drainage volume in the plans which is required by DES.

Jon Scanlon asked Mr. Moore if the access road to the back baseball field is in the works. Mr. Moore stated that they are not working on that at this time as they are looking at the costs of drainage first.
Minutes: Jon Scanlon moved, seconded by Paul Rushlow to accept the minutes of April 16, 2012 as read. Motion passed.

Land purchase: The survey has been completed by VHB and the lot is a bit larger than thought. The surveyor recommends that the town’s attorney reviewed the title. The surveyor has created a metes and bounds description which he will forward to the attorney. After discussion, Jon Scanlon moved, seconded by Sukie Clark to move forward with the purchase of the Lawrence property Tax Map U7 Lot 24A and to retain Atty. Scott McGuffin to represent the Commission for this transaction. Motion passed. Members then discussed whether to purchase Title Insurance. The current owners have owned the property since the 1930’s and title insurance only goes back 40 years. It was decided that the Commission would be negligent if it did not purchase the insurance because it is public money. Paul Rushlow moved, seconded by Jim Cropsey to purchase Title Insurance for the purchase of the Lawrence property. Motion passed, 3 yes, 1 no and 1 abstention. Atty. McGuffin will be asked to look as far back in the deeds as he feels comfortable to assure the deed is free and clear and to add wording in the deed to restrict the use to conservation purposes.

Nobis Engineering – Lochmere Meadows: Members reviewed a letter from Nobis Engineering dated April 18, 2012 following up on the Commission’s concerns and comments on their proposed site plan. Nobis has submitted calculations for a 100 year storm, has included a fueling pad in the plans and determined that snow storage within the 20’ setbacks is allowed. After further review, Jim Cropsey moved, seconded by Paul Rushlow that the plans have been amended as requested and appear to be acceptable to the Commission. Motion passed.

Correspondence:
- Levasseur: letter to DES appealing their decision. The Commission will send another letter to DES indicating that they do not believe more fill should be added to the property. Bob Hardy moved, seconded by Ben Wadleigh to send a new letter and copy of the original one to DES. Motion passed.
- NHANRS – annual meeting and workshops.
- DES – Lochmere Meadows Alteration of Terrain – 2 items needed
- DES – JAL – Alteration of Terrain permit
- DES – Nathaniel Thayer – Forestry Notification
- DES – Joan & Leonard Hall, 34 Lake Road wetlands permit issued

Other:

K&J Realty Trust – Brunelle, 6 Emerald Lane retaining wall plans. Members reviewed the pre-existing and proposed plans for a retaining wall on Silver Lake and had the following concerns/questions:
1. The plan appears to be incomplete and no application was submitted.
2. Want to be ensured that flood storage area is not decreased.
3. No soil types included for the fill material.
4. More information is needed and perhaps a site walk also.
5. The total proposed impact appears to be larger than stated on the plan.
6. The “temporary” impact appears to be “permanent” impact.
7. Silt fencing in the water will not retain silt.
8. The retaining wall appears to be below the level of the sand bar in the middle of the lake.
9. The plans are vague – more information needed.

Jim Cropsey moved, seconded by Ben Wadleigh to send a letter to DES and Mr. Brunelle with these concerns. Motion passed.

Meeting adjourned at 9:02.

Respectfully submitted,

Eliza Conde