Members present: Sukie Clark, Chuck Mitchell, Jon Scanlon, Bob Hardy, Paul Rushlow and Helen Hanks. Also present: Eliza Conde Secretary and Katherine Dawson.

Chuck Mitchell moved, seconded by Jon Scanlon to accept the minutes of November 19, 2007 as read. Motion passed.

**Master Plan update:** Helen Hanks had submitted a lengthy Steep Slopes and Erosion chapter as requested by the Planning Board. As this information is very detailed and specific, it might be more appropriate to amend the Subdivision Regulations and/or the Zoning Ordinance to include Steeps Slopes and Erosion control rather than include it in the Master Plan. Chuck Mitchell moved, seconded by Bob Hardy to submit the information to the Planning Board with the suggestion that it be placed in the other documents with a reference to it included in the Master Plan. Motion passed.

**News Articles:** Chuck Mitchell moved, seconded by Paul Rushlow to table this item. Motion passed.

**Correspondence:**
- DES – Ryan/Brooks Holding – need for a wetlands permit for dam repair.
- DES – Joseph Christi – Wetlands permit to dredge sand from Lake Winnisquam. The conditions of the permit refer to plans for the location of an upland containment area. As these plans have not been reviewed by the Commission, Chuck Mitchell moved, seconded by Paul Rushlow to write to DES with a copy to Mr. Christi, requesting a copy of the plans for review at the January 21, 2008 meeting. Motion passed.
- DES – R&K Rev. Trust – Wetlands permit
- DES – Rodgers Development – Alteration of Terrain Permit for construction of 27 new homes. Chuck Mitchell moved, seconded by Paul Rushlow, to send a letter to DES with copies to Rodgers and the PB, requesting an extension of time for comment as no plans have been presented to the commission. Motion passed. The Commission will want to see a set of plans with wetlands delineation included.

**Other:**
- The Commission will request that a copy of all plans be submitted to them in order to determine if there are any wetlands issues.
- Chuck and Kathi Mitchell attended a GIS workshop. They discovered that the town’s conservation easements and properties were not included in the Granite mapping program. Will request information on how to get those properties included.
- Tanger Outlet Mall snow removal: As per the Conservation Easement document, Tanger Outlet has agreed to remove the snow they had stored on Johns Manville Road easement property.
- Mitchell’s are purchasing a GIS that can be used for easement monitoring.
- Katherine Dawson asked the Commission to review the new site plan application for Lochmere Meadows. After careful review, members recommended that the Planning Board request that Nancy Rendall of Blue Moon Wetland review the plan. Members are concerned about the wildlife corridor on this property, the location of proposed snow storage, the difference of wetlands depicted on the old and new site plans. A letter will be sent to the Planning Board with these concerns.

Meeting adjourned at 7:15 pm.

Respectfully submitted,

Eliza Conde, Secretary